

Sustaining Changes Worksheet



Project Aim Statement		
Team Members		
Changes	Sustainability Factor (High – Medium – Low)	Plan for Enhancing Sustainability of Changes

Use the following criteria to rate your perception of Sustainability of each change:

- The change is based on a robust and reliable process
- The team is open to making process adaptations as needed
- The change will withstand staffing changes
- The change can be taught in a short period of time
- The process relies on a person and not a position
- The process relies on a person and not a position
- The process can adapt to other process changes on the unit
- The tools and forms associated with the new process are easy to use